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Affirmative Action Minutes 11/09/2002

Affirmative Action Advisory Committee
Meeting Minutes
Wednesday, October 9, 2002
7:30 p.m.

In Attendance: Barbara Boltz, Howard Winkler, Adrienne McClure (Chair), Augusta Haydock, Jack Jones, Franz Browne (exited the meeting early)

Absent: Caryn Cove, Christopher Ryan, Elaine MacLachlan

The meeting began at 7:45 p.m.

Dr. Franz Brown announced that he would not be able to attend future meetings. With great regret, he offered his resignation from the committee.

Acceptance of minutes, June 12, 2002

August Haydock moved approval. SO VOTED

Current Job Openings

The Committee reviewed recent hires, noting any minority action.

Barbara Boltz cited a section from the Affirmative Action Plan **VI – Monitoring Performance**.

Discussion followed regarding this subject. The question of what information is available to monitor these matters was discussed.

Current Bid Projects

The committee discussed which departments are listed aside from those already included. The committee would like to see hires listed and minorities indicated. The committee discussed the possibility of inviting Kevin O'Brien, Assistant Director of Planning in to inform the committee about minority participation in the project.

School Diversity Task Group

Barbara Boltz gave a brief update on recent activity in the group.

Diversity Training for Town Employees

Discussion on this matter was postponed due to Caryn Cove's absence.

The Committee requested a list of minority group employees by department and position.

Augusta Haydock moved to adjourn the meeting at 8:40 p.m. SO VOTED

A true record. Attest:

Adrienne McClure, Co-chair
Affirmative Action Advisory Committee